



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

CORPORATION OF HAMILTON

CORPORATION BOARD

PUBLIC SESSION

AGENDA

Wednesday, April 3, 2019, 12:30 pm

Mayor's Parlour, City Hall, Hamilton

1. **Confirmation of Notice**

2. **Role of the Chairman**

3. **Open Meeting**

4. **Apologies**

5. **Public Participation/Presentation**

6. **Correspondence**

Letter from Mr. Graeme P. Outerbridge.

7. **Minutes of the Previous Corporation Board Meeting dated 7 March 2019 (Public Session)**

8. **Matters Arising from the Previous Corporation Board Meeting dated 7 March 2019 (Public Session)**

8.1 **Appleby (Bermuda) Limited were currently drafting a lease as it related to Localmotion Limited and the Corporation of Hamilton.**

A draft lease is awaited from Appleby (Bermuda) Limited, expect by the end of March 2019, as it related to Localmotion Limited and the Corporation of Hamilton.

8.2 **Flooding at Two (2) Properties on Dundonald Street**

Forward to the next Infrastructure Committee Meeting as it related to rainwater flooding at two (2) Properties on Dundonald Street.

8.3 Bathrooms on Union Street

Prepare documentary evidence of the vandalism at public bathrooms together with drawings of the Portland Loo, in order to request comments from the Ministries of Health and National Security.

8.4 Transportation of BELCo Generators - Recommendation

Forward to the next Infrastructure Committee Meeting to amend the Resolution as it related to the new route and tree replacement programme.

9. Resolutions Approved by the Minister

That the Board approve a virement of \$350,000 be added to the Scoot Project.

That the Board approve the removal of Edward Benevides and the addition of Ian Hind as signatory on all bank accounts for the Corporation of Hamilton.

10. Board Recommendations for Review

RESOLUTION:

That the Board approve the King Street Car Park be officially designated as free parking on Saturdays.

11. Committee Recommendations for Review

11.1 Residents Advisory Committee - 7 March 2019 (Public Session)

There are no Recommendations for Review.

11.2 Infrastructure Committee - 13 March 2019 (Public Session)

RESOLUTION:

That the Board approve and support the BELCo generators and associated equipment being transported via No.1 Dock, Queen Street, right into Church Street, left into Dismont Drive, right into Victoria Street, left into Washington Street, left into Dundonald Street, right into Washington Street, right into Elliott Street, left into Cedar Avenue. All expenses incurred by the COH plus the value of one Mahogany tree at \$28,000, are to be paid by BELCo.

11.3 Finance Committee - 14 March 2019 (Public Session)

The Minutes of the last meeting will follow.

11.4 Staff, Legislative & Governance Committee - 26 March 2019 (Public Session)

There are no Recommendations for review.

12. Any Other Business

12.1 Facebook Live Streaming of Board Meetings

12.2 Appointment of New Secretary/Chief Operating Officer

13. **Motion to Move to Restricted Session**

Tanya Iris, Acting Secretary

Dear Mayor Fosberg, & all
present C.O.H. Council
members, I extend a very
sincere thanks for the important
legal support through the Court
action concerning Parkville & all
its many challenges for many past
C.O.H. ^{Councils} & in particular your Council.

I value the support as a
past Mayor & value the important
help. I wish you all well, &
hope for success in your fight
to secure future democratic local
government for the City of Hamilton.
I stand ready to help if asked.
All the best for the future of the city
Sincerely Lawrence P. Osterbridge



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CORPORATION OF HAMILTON
CORPORATION BOARD
PUBLIC SESSION

Thursday, March 7, 2019, 12:30 pm
Mayor's Parlour, City Hall, Hamilton

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, JP
Councillor Lawrence Scott, JP
Councillor Nicholas Swan
Councillor Henry Ming
Councillor George Scott
Councillor RoseAnn Edwards

Staff: Treasurer - Tanya Iris (Acting Secretary)
City Engineer - Patrick Cooper
HR Manager - Lindell Foster
Event Project Manager - Jessica Astwood
Communications Manager - Zoe Mulholland

Apologies: Deputy Treasurer - Siobhan Fubler

1. Confirmation of Notice

The Acting Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

The Mayor confirmed his role as the Chairman.

3. Open Meeting

The meeting was delayed and called to order at 1.00 pm.

4. Apologies

The Acting Secretary confirmed that Councillor N. Swan would arrive late.

5. Public Participation/Presentation

6. Correspondence

7. Minutes of the Previous Corporation Board Meeting dated 6 February 2019 (Public Session)

Proposed: Councillor L. Scott

Seconded: Councillor G. Scott

The Minutes were accepted as read.

8. Matters Arising from the Previous Corporation Board Meeting dated 6 February 2019 (Public Session)

8.1 Box and store the Oxen painting for the time being.

Action item completed.

8.2 Appleby (Bermuda) Limited were currently drafting a lease as it related to Localmotion Limited and the Corporation of Hamilton.

ACTION:

A draft lease was awaited from Appleby (Bermuda) Limited and expected by the end of March 2019, as it related to Localmotion Limited and the Corporation of Hamilton. **(City Engineer)**

8.3 Check with the Parking Manager why the car park barriers were not lifted after 6 pm this year during the Bermuda Festival.

The City Hall Custodian carried out this task during the intermission at all events. Action item completed.

9. Resolutions Approved by the Minister

That the Board approve the Total Research Associates Limited proposal to carry out a Residential Satisfaction Survey.

That the Board approve an amendment to the Travel Policy which would include "Any refunds, discounts or returns from the purchase of tickets, is to be made directly to the COH account and not to the cardholder."

That the Board approve the Financial Instructions would be amended as it related to the new Credit Card Policy and the new Travel Policy, as amended.

That the Board approve and support the BELCo generators and associated equipment being transported via the Queen Street, Church Street and Par-La-Ville Road route.

That the Board approve to waive the policy regarding the application fee for the 40 foot BELCo containers and make a one-time charge of \$1,000 to cover COH administrative costs.

10. Board Recommendations for Review

There were no Recommendations for review.

11. Committee Recommendations for Review

11.1 Residents Advisory Committee - 7 February 2019 (Public Session)

There were no Recommendations for review.

11.2 Infrastructure Committee - 13 February 2019 (Public Session)

There were no Recommendations for review.

11.3 Finance Committee - 21 February 2019 (Public Session)

The City Engineer said that the Scoot Project was the traffic light optimization programme. Data would be collected from all the intersection traffic lights at and fed back to a central server at the Works Depot. That data would then be processed and returned to the traffic lights to run the controllers. The initial costs for improvements to the wifi network and communications equipment, were based on UK figures and which had been paid. Unexpectedly, these costs were significantly less than the cost needed for the equipment for Bermuda. Additional funds were therefore needed to purchase the higher quality hardware needed to cope the climate, importation costs and alternative items able to be exported to Bermuda. The equipment would be purchased from Decisions Limited.

Councillor Ming noted that the Scoot Project was part of the ongoing process for the Smart City venture.

Councillor Tucker asked what the next step would be. The City Engineer said that detectors would be installed under the road. He said that as this would be an expansion of the City's wifi network, there would be three (3) year licence agreements for the equipment. This would also enable Decisions Limited and TBI to sell wifi capability to other entities which would provide a return on the investment.

Councillor Harvey asked whether CCTV cameras could be installed on each traffic light pole. The City Engineer said that the cameras could be independently installed which could be wired to transmit data back to the server. The City Engineer said that currently there was no legislation to enforce traffic violations captured on CCTV cameras.

Councillor Edwards asked about the red flashing lights on the top of the traffic light poles. The City Engineer said that these were microwave detectors of motion. They would be used to detect movement of smaller traffic, such as bikes, which would not be detected by the under-road detectors.

Councillor Ming asked whether the proposed introduction of cameras could be accommodated. The City Engineer said that a CCTV camera system could be connected to the new equipment.

The Mayor commented that bikes using the roads in the City would be included with the other traffic, in respect of the additional cost of \$350,000 plus the \$5,000 per annum licence fee. This needs to be remembered when the argument arises over bikes having no cost to the City.

The City Engineer said that, in addition to the new detector equipment which would analyse data, there would be four (4) CCTV cameras within the Scoot system. These cameras would be placed at strategic points and would be used as visual tracking via desk top computers, to check the flow of traffic.

RESOLUTION: That the Board approve a virement of \$350,000 be added to the Scoot Project.

Proposed: Finance Committee

Unanimous

RESOLUTION: That the Board approve the removal of Edward Benevides and the addition of Ian Hind as signatory on all bank accounts for the Corporation of Hamilton.

Proposed: Finance Committee

Unanimous

11.4 Staff, Legislative & Governance Committee - 19 February 2019 (Public Session)

There were no Recommendations for review.

Councillor Swan joined the meeting at 1.18 pm.

12. Any Other Business

12.1 Flooding at Two (2) Properties on Dundonald Street

At the Board Meeting held on 7 March 2019, Councillor G. Scott said that he had been requested to attend at two (2) properties on Dundonald Street, near Princess Street, to inspect flooding of rain water. One property was flooded to a depth of approximately one (1) inch. The other property was flooded in the back yard which seemed to have pushed over a wall. The flooding issue at this site had been reported in the past. The City Engineer said that he was familiar with the situation at these properties.

ACTION:

Forward to the next Infrastructure Committee Meeting as it related to rainwater flooding at two (2) Properties on Dundonald Street. **(Acting Secretary)**

12.2 Bathrooms on Union Street

Councillor G. Scott asked when the bathrooms on Union Street would be open again. The City Engineer said that solutions to the public bathroom issues were ongoing and to open them now would invite further vandalism. Councillor Harvey said that drawings for the bathrooms on Victoria Street were underway and perhaps the Union Street bathroom could be treated in a similar way. The City Engineer mentioned the Portland Loo units and that they had been considered to replace the Union Street facility. Councillor Harvey commented that when the units would be in use, they could be inherently insensitive within a close-knit community. Councillor Tucker and Councillor Swan were in favour of Portland Loos. Councillor Ming said that if the Portland Loo option was decided, the cause and solution for this issue should be widely publicised. The Mayor said that an alternative facility must be provided.

ACTION:

Prepare documentary evidence of the vandalism at public bathrooms together with drawings of the Portland Loo, in order to request comments from the Ministries of Health and National Security. **(City Engineer)**

12.3 Paving on Union Street

Councillor G. Scott conveyed grateful thanks to the COH on behalf of several occupiers on Union Street, for repaving the road surface in that area.

12.4 Angle Street Speed Bump

Councillor Edwards congratulated the COH on the installation of the speed bump on Angle Street.

12.5 Ewing Street Rock Cut Proposal

Councillor Edwards commented on the public meeting held at First Church of God on Angle Street, as it related to the Ewing Street Rock Cut proposal. She said the meeting was attended by residents Mr Butler and Mr Hendrickson as well as some church parishioners. She asked whether the residents who lived on the top part of the Ewing Street would be affected. The Mayor said that the purpose of the meeting was to present the proposal to the affected property owners. He said that the Senior Engineer would give a few months notice before work commenced and the residents on the opposite side of the road would be informed at that time. Councillor Ming had spoken with Mr Butler who had praised the proposal.

12.6 Transportation of BELCo Generators - Recommendation

The following Recommendation was approved at the Corporation Board Meeting held on 6 February 2019 and approved by the Minister. During further discussion at the Board Meeting held on 7 March 2019, the City Engineer said that he had informed BELCo of the Board's decision. BELCo had responded saying that the recommended route would not be practicable. It was therefore decided to ask the Infrastructure Committee to amend the Recommendation to include a new route with the support of a tree replacement programme.

Proposed wording for an AMENDED RECOMMENDATION: That the Board approve and support the BELCo generators and associated equipment being transported via Queen Street, Church Street, Dismont Drive, right into Victoria Street, left into Washington Street, left onto Dundonald Street, right onto Washington Street lower, right onto Elliot Street and left onto Cedar Avenue. Uprooting one mahogany tree and the support of a green programme and other replacement provision to be decided.

ACTION:

Forward to the next Infrastructure Committee Meeting to amend the Resolution as it related to the new route and tree replacement programme. **(City Engineer)**

13. Motion to Move to Restricted Session

Proposed: Councillor H. Ming

Seconded: Councillor G. Scott

Mayor

Acting Secretary



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CORPORATION OF HAMILTON RESIDENTS ADVISORY COMMITTEE

Thursday, March 7, 2019, 10:00 am
Mayor's Parlour, City Hall, Hamilton

Present:	Councillor Carlton Johnson, Chairman Councillor George Scott, JP Councillor Henry Ming Councillor RoseAnn Edwards Sarah Thompson, Associate Member Erica Smith, Associate Member
Apologies:	Rt. Wor. Charles R. Gosling, JP Tracy Marshall, Associate Member Michael Bradshaw, Associate Member
Staff:	Treasurer - Tanya Iris (Acting Secretary) Event Project Manager - Jessica Astwood Communications Manager - Zoe Mulholland
In Attendance:	Councillor John Harvey, MBE, JP Councillor Dennis Tucker, JP City Engineer - Patrick Cooper Superintendent Na'imah Astwood (BPS) Chief Inspector Robert Cardwell (BPS)

1. Confirmation of Notice

The Acting Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

Councillor Carlton Johnson confirmed his role as the Chairman.

3. Open Meeting

The Chairman opened the meeting at 4.05 pm.

4. Apologies

The Acting Secretary confirmed that apologies had been received from the Mayor, Charles Gosling and Associate Member, Mr. Michael Bradshaw.

5. Public Participation/Presentation

The Bermuda Police Service had been invited to inform the Committee of its strategy in regard to policing in the City and to hear COH concerns. All Council Members and the Infrastructure Committee had been invited to attend the meeting.

The Chairman welcomed Superintendent Na'imah Astwood and Chief Inspector Robert Cardwell (Officer in Charge of Hamilton Police Station). He explained that the Residents Advisory Committee included Councillors from the business community who were elected by the residents of the City. In addition to the elected Committee, he said there were four (4) voluntary Associate Members who were resident in the City. Executive staff of the COH also sat on the Committee. The purpose of the Residents Advisory Committee was to hear and refer the concerns of City residents.

The Chairman raised concerns regarding police CCTV cameras in the City, in particular North Hamilton, Court Street and Laffan Street. CI Cardwell invited the Committee to visit the "Come Up Centre", a control room with 140 CCTV cameras, which were monitored across the Island including the City. Should an incident be seen on the TVs, police officers were sent out to investigate and the CCTV footage would be used to identify suspects.

Councillor Edwards and Mrs. Erica Smith joined the meeting at 4.12 pm.

Addressing the BPS strategy for the City, CI Cardwell said that a recent realignment had been made within the BPS and resources had been shuffled to effect best operational capability. The Visible Action Teams were instructed to take note of parking complaints as they patrolled. Requests had been received from larger stores for police to 'walk through' to provide reassurance in regard to anti social behaviour as well as theft. Store protection advice had also been offered. Mobile Night Patrols were made regularly. A Gang Target Unit, a Police Support Unit and Armed Response Units, were in operation. Every weekend there would be a plan for specific targets. Parish Constables had been established across the island and the City would be included with Pembroke.

The Chairman said that perhaps the CCTV cameras could monitor the illegal dumping of household trash at night by people from outside of the City, particularly at the top of Ewing Street and Tills Hill. CI Cardwell stated that in such instances, he should be contacted and given the approximate times in order for the CCTV footage to be viewed to identify the culprits. Councillor Edwards was nominated to contact CI Cardwell in such cases.

The Chairman commented that there was a perception that the CCTV cameras on Court Street, from the PLP Headquarters to Dundonald Street, did not deter the anti social behaviour. CI Cardwell said that a regular police presence was carried out; the Gang Target Unit and the Police Support Unit visit the area to check for drug dealing; the Visible Action Teams walk Court Street and interact with business owners; police cars drive through and stop to deal with incidences.

Mrs. Erica Smith acknowledged that the Bermuda Police Service was actively addressing the issues in the area between Angle Street and Dundonald Street. She asked if there had been a reduction anti social behaviour, how did the BPS define success and what could the residents do. Supt. Astwood said that performance was measured in that area and had been successful. She pointed out that whenever police checks were carried out and nothing was found, no action would be taken. She said that it was not illegal for people to meet in a particular area and the police would not harass a certain demographic of the community without probable grounds. There had been a targeted operation in this and other areas. She said that a constant police presence would not be practicable and welcomed the support of the businesses to report incidences to the police. She said that this was a community issue with younger people taking the place of those who had left the area. The Parish Constables would consider the issue and make recommendations for a long term solution. CI Cardwell stated that the police did not have the full support of the Courts in respect of punishment for those charged with such offences.

Councillor Harvey spoke about the Bermuda Industrial Union's car park, next to Spinning Wheel. This was previously referred to by Mrs. Smith who said that she walked through the car park daily and there were regularly a group of between 5-20 young men with dogs, who had taken control of the car park on the Court Street side. The men were selling drugs. Councillor Harvey noted that this was private property. Councillor G. Scott said that there were plans to erect a wall on Court Street to prevent entry to the car park. After discussion on the possible design of the wall, it was suggested that the owners should seek the advice of the police.

The Acting Secretary raised the issue of homelessness in the City. She asked how the police tackled the issue and could the COH work with the police. CI Cardwell said that homelessness and mental health were regarded together and police resources were taken off the street for extended periods of time whilst dealing with individuals. He said that a mental health challenged person would be taken to hospital initially to be assessed for admission to the Mid-Atlantic Wellness Institute (MAWI). This would take two (2) police officers approximately five (5) hours to complete. Regarding homelessness, Supt. Astwood explained that the police only has power to arrest and deal. CI Cardwell said that it would not be lawful to arrest someone for sleeping on the street. Councillor Harvey suggested that an incentive be given to homeless persons to divulge information to the police regarding night time criminal activity or intention to commit a crime. CI Cardwell said that the Salvation Army offered incentives to homeless persons such as a bed, bath and meals, which was often rejected.

Councillor Johnson raised the issue concerning the parking bays between Flannigans Restaurant and Bank of Butterfield, which were used as a taxi stand after 6 pm. During that period, particularly on a Friday and Saturday, the taxi stand would be used by vehicles other than taxis until late evening, leaving no parking bays for taxis. This causes the taxis to double park beside the seven (7) or eight (8) parking bays outside of A.S. Coopers and Casablanca. Consequently, the double-parked taxis were asked to move whilst the non-taxi vehicles parked in the taxi stand were not ticketed. CI Cardwell suggested that the road markings at the taxi stand should be repainted with extra signage.

At a previous meeting Mrs. Smith had raised the matter of parking outside the shops on Court Street at Christmas time. The shop owners had complained vigorously as their customers were not able to park outside the shops because police vehicles and police officers private vehicles had been parked in non-police bays all day. This had a serious negative impact on the businesses with regard to revenue and sales, resulting in possible closure of stores. Supt. Astwood said that the officers were aware that this parking was not permitted and that the offending vehicles had been ticketed. She would reiterate the problem to the police officers. CI Cardwell said that the offending officers had been identified and were informed that this was not permitted and that they would be monitored. Councillor Tucker said that civil servants were also using the parking bays all day. CI Cardwell said that there were presently only two (2) traffic wardens. He said that the Ministry of Transport had been asked to increase parking fines for Handicapped bays to \$1,000.

Ms. Sarah Thompson raised the issue of residential parking. She said that on Laffan Street, vehicles without a residential parking sticker were parking in residential parking bays. The residents had erected no parking signage in an attempt to clarify residential bays. CI Cardwell advised that Ms Thompson should make a list of offences and call 295 0011 (police line) and ask to speak to the Incident Commander. A police officer would then attend and ticket the vehicle. Ms. Thompson also asked whether there were CCTV cameras on the new roundabout on Laffan Street. CI Cardwell explained that there was not. For a CCTV camera to be erected on Laffan Street, it would have to be taken from another location.

Councillor Edwards said that she recently approached a police officer parked in a loading zone on Court Street. She was unsure whether the car was a police car or not and the police officer said that he was permitted to park there. CI Cardwell said that police vehicles on police business were permitted to park wherever they can to be near to the incident, except in handicapped parking bays.

Councillor Harvey asked whether telephone numbers for contacting police officers directly could be given out. Supt. Astwood said that there would be a launch event for the Parish Constables and she invited COH representatives to attend. The method of communicating with the police would be discussed and telephone numbers would be available. Also, a full page of police contacts would be published in the Royal Gazette.

Supt. Astwood said that she and CI Cardwell would take calls and advised that issues should not be allowed to build up, but rather they should be reported as soon as possible in order for the incidents to be dealt with swiftly.

Supt. Astwood and CI Cardwell left the meeting at 4.50 pm.

6. Correspondence

There was no correspondence.

7. **Minutes of the Previous Residents Advisory Committee Meeting dated 7 February 2019**

Proposed: Councillor H. Ming

Seconded: Councillor G. Scott

The Minutes were accepted as read.

8. **Matters Arising from the Previous Residents Advisory Committee dated 7 February 2019**

8.1 **Presentation by the Bermuda Police Service**

ACTION:

A Special Board Meeting would be arranged for a public presentation by the Bermuda Police Service. The Board, the Residents Advisory Committee and the Infrastructure Committee would be invited. **(Acting Secretary)**

8.2 **Residential Parking Permits**

ACTION:

Write a letter to the Acting Secretary to express concerns, as it relates to the Residential Parking Permit application process. Councillor Edwards read the letter to the meeting. Action item completed.

ACTION:

Add the Landlord's signature to the Residential Parking Permit Application form. **(Acting Secretary)**

8.3 **Pedestrian Lights at Heritage Worship Centre**

ACTION:

That the installation of Pedestrian Controlled Lights at the pedestrian crossing outside the Heritage Worship Centre building on Dundonald Street, as a traffic calming measure, be forwarded to the Infrastructure Committee. **(Acting Secretary)**

8.4 **Traffic Lights at Union/Dundonald Streets**

ACTION:

That the installation of traffic lights at the junction of Union Street and Dundonald Street, as a traffic calming measure, be forwarded to the Infrastructure Committee. **(Acting Secretary)**

8.5 **Truck Traffic at Laffan Street**

ACTION:

Consideration of the container truck traffic in the area of Laffan Street, Canal Road and Woodlands Road, be forwarded to the Infrastructure Committee. **(Acting Secretary)**

9. Resolutions Approved by the Minister

There were no Resolutions approved by the Minister.

10. Recommendations for Review

There were no Recommendations for review.

11. Status Update

11.1 Events

12. Any Other Business

12.1 Traffic Lights on North Street

Councillor Edwards asked for the status of the traffic lights on North Street. The City Engineer said that the lights had been knocked over and the new equipment was on order. The traffic lights would be installed as soon as the new equipment had been delivered.

12.2 Portland Loo

ACTION:

Circulate the Portland Loo specifications to the Residents Advisory Committee.
(Acting Secretary)

13. Meeting Closed at 5.05 pm.



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**CORPORATION OF HAMILTON
INFRASTRUCTURE COMMITTEE
PUBLIC SESSION**

Wednesday, March 13, 2019, 10:00 am
Mayor's Parlour, City Hall, Hamilton

Present: Councillor John Harvey, MBE, JP, Chairman
Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor George Scott
Councillor Nicholas Swan
Councillor Henry Ming
Councillor RoseAnn Edwards

Staff: City Engineer - Patrick Cooper
Event Project Manager - Jessica Astwood

In Attendance: Ms. Sarah Thompson

1. Confirmation of Notice

The Acting Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

Councillor John Harvey confirmed his role as the Chairman.

3. Open Meeting

The Chairman opened the meeting at 10.00 am.

4. Motion to Move to Restricted Session

Proposed: Councillor G. Scott

Seconded: Councillor H. Ming

The meeting moved to Restricted Session at 10.02 am.

5. Meeting Resumed

The Public Session resumed at 10.43 am.

6. Apologies

The Acting Secretary confirmed that no apologies had been received.

7. Public Participation/Presentation

8. Correspondence

8.1 Memorandum from the Transport Control Department

Memorandum from the Transport Control Department re Non-GP Vehicles Parking and the Acting Secretary's letter of response dated 6 March 2019, were tabled. A response was awaited.

8.2 Letter from Mr. Mark D. Selley

Letter from Mr. Mark D. Selley (Memorial Plaque) dated 22 January 2019 and the Mayor's letter of response dated 6 March 2019, were tabled.

8.3 Letter from Mr. Charles Leon O'Brien Sr.

Letter from Mr. Charles Leon O'Brien Sr. CHA, Chairman of the Board, The Becan Collection, regarding Backatown Community Listing Sponsorship, dated 17 February 2019.

ACTION:

Invite Mr. Charles Leon O'Brien Sr. of the Becan Collection to make a presentation to the Infrastructure Committee, as it relates to its request for sponsorship towards the Backatown Community Listing website. **(Acting Secretary - City Engineer)**

9. Minutes of the Previous Infrastructure Committee Meeting dated 13 February 2019 (Public Session)

The City Engineer (Acting Secretary) did not attend the last meeting, the Acting Secretary should be clarified.

Page 1 of 7, Roll Call, Staff: first line: Tanya Iris, Acting Secretary", **should read:** "Tanya Iris, Treasurer (Acting Secretary)

Page 1 of 7, Roll Call, add: "Apologies: Patrick Cooper, City Engineer (Acting Secretary)

Page 2 of 7, Paragraph 6(i), first ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 2 of 7, Paragraph 6(i), second ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 3 of 7, Paragraph 6(ii), third ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 6 of 7, Paragraph 12(iv), 3rd Sentence: "(Acting Secretary)", should read: "(Acting Secretary - Treasurer)"

Proposed: Councillor H. Ming

Seconded: Councillor R. Edwards

The Minutes were accepted as amended.

The Mayor asked the City Engineer whether he delegated any action items. The City Engineer said that he did delegate actions, as appropriate.

10. Matters Arising from the Previous Infrastructure Committee Meeting dated 13 February 2019 (Public Session)

10.1 Bermuda Police Service Presentation

Attend a Restricted presentation by the Bermuda Police Service hosted by the Residents Advisory Committee, held on 7 March 2019. Action item completed.

10.2 Pedestrian Controlled Lights - Heritage Worship Centre

Councillor Ming said that it was suggested at the Residents Advisory Committee that pedestrian controlled lights be installed at the current crosswalk outside the Heritage Worship Centre as sight lines were difficult. It was also suggested that traffic lights be installed at the junction of Union Street and Dundonald Street as a traffic calming measure. Councillor Ming thought this might be a duplication of effort.

The City Engineer said that the traffic light designer would probably not recommend that lights were needed for traffic management but for safety of pedestrians and that the volume of pedestrians may not warrant installation of lights. A belisha beacon at the crossing may be more suitable.

The City Engineer said that in 2020 the next 10-year traffic survey would be carried out around the City. Councillor Edwards noted that there seemed to be an increase of heavy traffic near Dellwood School. The City Engineer said that he did not receive accident statistics or notices of near misses from the police but would request the data. This information was critical to determine the problem areas for safety of pedestrians.

That the installation of Pedestrian Controlled Lights at the pedestrian crossing outside the Heritage Worship Centre building on Dundonald Street, as a traffic calming measure, be forwarded to the Infrastructure Committee from the Residents Advisory Committee. Action item completed.

ACTION:

Request City-wide traffic accident data from the COH's police contact, Chief Inspector Robert Cardwell, in order to carry out a full investigation of pedestrian safety and volumes of traffic, in particular the junction at Union Street and Dundonald Street, Heritage Worship Centre and Dellwood School. **(City Engineer)**

10.3 Traffic Lights at Union/Dundonald Streets

Item discussed under Section 10.2.

10.4 Container Truck Traffic at Laffan Street

Consideration of the container truck traffic in the area of Laffan Street, Canal Road and Woodlands Road, be forwarded to the Infrastructure Committee from the Residents Advisory Committee. Action item completed.

The Chairman also referred to the Agenda item under Any Other Business, regarding the current challenges that the motoring public faces when travelling either north or south on the stretch of road between Laffan Street and Pasta Basta on the continuation of Washington Street. In particular, when cars are parked on both sides of this road, cars travelling in opposite directions are not able to pass each other. He also mentioned Brae Lane.

The Chairman asked whether there were any plans to look at this area as a whole with a view to easing traffic congestion. The Acting Secretary/City Engineer said that there were preliminary concepts for the area. He described one of the concepts and discussion ensued. The Acting Secretary/City Engineer said that there did not seem to be a satisfactory plan and compromise would likely be required. The Mayor commented that the COH could purchase land to widen roads, if necessary. The Acting Secretary/City Engineer said that the best solution would be for Brae Road to be widened to allow traffic to enter and exit easily.

The Chairman suggested that a discussion could be held with the private residents and the neighbouring Catholic diocese. Ms. Thompson said that the primary problems concerned container trucks coming up Laffan Street to go on to Cedar Avenue. The Chairman said the container trucks could be re-routed away from the area. The Acting Secretary/City Engineer said that a Resolution by the Board would be required to prohibit container trucks from driving on Laffan Street.

The Mayor said that consultation should take place with the businesses which would be impacted by re-routing the container trucks. The Acting Secretary/City Engineer said that it may be time to designate one route for the container trucks, however, this would unbalance the current spread of traffic flow. He reminded the Committee that container trucks had already been prohibited from travelling along Front Street, Till's Hill, Victoria Street and Ewing Street, forcing them to use Court Street for the most part. He also commented that the reasons for container trucks to continue to be restricted from Till's Hill since the 1980s, did not apply any more.

The Acting Secretary/City Engineer said that the Department of Planning designated Court Street as a major transportation corridor and agreed that it was the best suited route for container trucks. He also hoped that completion of the new traffic light system on Dundonald Street and Cedar Avenue would begin to relieve the issues on the smaller roads.

The Chairman left the meeting at 11.15 am. Councillor H. Ming assumed the role of Chairman in his absence.

ACTION:

Circulate a memorandum to the Committee outlining the two (2) proposals for new road layouts, listing the pros and cons of each, as it related to easement of the traffic congestion in the roads surrounding Laffan Street. **(City Engineer)**

ACTION:

Draft an email to the Bermuda General Truckers Association, Butterfield & Vallis and other affected businesses, inviting them to present ideas regarding the problems and proposed solutions, as it relates to container trucks using the roads surrounding Laffan Street. **(City Engineer)**

10.5 Transport Control Department Request

Write a response to the Transport Control Department's letter declining its request as it related to hanging parking vouchers for Ministers without a GP car. Action item completed under Correspondence (Paragraph 8.1)

The Chairman joined the meeting at 11.20 am.

10.6 Government Ministries to meet with COH

Write a letter to invite Government Ministries to meet with the COH, on an annual or bi-annual basis, to discuss the various services provided to and by both bodies. Action item completed under Correspondence (Paragraph 8.1)

The Event Project Manager left the meeting at 11.22 am.

10.7 Rotation of Portraits

Rotation of the portraits of former Mayors would be implemented every six months. The first rotation would include Mr. Roy Selley. Action item completed.

10.8 Memorial to Mr. George Trott

Erect a memorial by the first week in May 2019 for Mr. George Trott, the carpenter who carved the chandeliers at City Hall. **(Acting Secretary/City Engineer)** Councillor Ming said that the Communications Manager had composed the wording for the memorial. Action item has not been completed.

ACTION:

Agree the wording with Mrs. Trott as it relates to the memorial for Mr. George Trott. **(Councillor R. Edwards)**

ACTION:

When the wording had been agreed, erect a memorial by the first week in May 2019 for Mr. George Trott, the carpenter who carved the chandeliers at City Hall. **(City Engineer)**

10.9 Request by Mr. Mark Selley

Write a letter to Mr. Mark Selley to inform him that a plaque was not considered appropriate but that the portrait of his grandfather would be on display at City Hall in due course, as an In Memoriam. Action item completed under Correspondence (8.2)

10.10 Diabetes Association - Blue Circle Walk

ACTION:

Respond to the Bermuda Diabetes Association's letter and arrange a meeting to discuss the implementation of the Blue Circle walk around the streets of Hamilton. **(Senior Engineer)** Action item has not been completed.

10.11 Register of Disabled Persons

ACTION:

Write a follow up letter to the Disability Advisory Council, Ministry of Health, requesting a register of disabled persons, as it relates to disabled parking permits. **(City Engineer)** Action item has not been completed.

10.12 Wheelie Bin Distribution

Distribute, by hand, information leaflets to the residents containing an explanation and application for wheelie bin distribution. The City Engineer said that distribution to one area per week had been carried out at a rate of between 25-40 bins. The project was approximately 75-80% complete. Individual residents and businesses are consulted regarding the size of the bins needed, assemble, label and deliver the bins. Action item completed.

10.13 Trash Trucks - Liquid

The City Engineer said the issue was highlighted with the Government trash truck contractor. The contractor advised that the COH had been cleaning the trucks too well. The grease on a rubber seal had been washed away allowing liquid to escape. Grease would be re-applied after each wash. Action item completed.

10.14 Invite the Police Commissioner to Present to the Residents Advisory Committee

Invite the Police Commissioner to meet with the Council, Residents Advisory Committee and Infrastructure Committee, as it relates to the strategy for policing in the City and ongoing issues, in the week commencing 25 February 2019. Action item completed under Paragraph 10.1.

10.15 Speed Bump on Princess Street

A speed bump is to be installed on Princess Street near the junction with Angle Street. The Senior Engineer said that the speed bump would be installed on Angle Street, and not Princess Street, very soon. Action item completed.

10.16 Fort Hamilton - Benches and Planting

Investigate why there were no benches at Fort Hamilton. Also, why there were no labels on the planting. The Acting Secretary said that there had been no benches, neither had the planting been labelled, for many years. Action item complete.

10.17 Transportation Route for BELCo Equipment

A Resolution to approve a route for the transportation of BELCo equipment was approved at the Corporation Board Meeting held on 6 February 2019 and approved by the Minister. The City Engineer said that he had informed BELCo of the Board's decision. BELCo had responded that the recommended route would not be practicable. The Infrastructure Committee would amend the Recommendation to include a new route with the support of a tree replacement programme. (Acting Secretary - City Engineer)

Proposed wording for an AMENDED RECOMMENDATION: That the Board approve and support the BELCo generators and associated equipment being transported via Queen Street, Church Street, Dismont Drive, right into Victoria Street, left into Washington Street, left onto Dundonald Street, right onto Washington Street lower, right onto Elliot Street and left onto Cedar Avenue. Uprooting one mahogany tree and the support of a green programme and other replacement provision to be decided.

The City Engineer had spoken with BELCo regarding the new proposed route which was under consideration which required one Mahogany tree to be removed. An alternative route was discussed; past Mount Saint Agnes School, turn onto Cedar Avenue at Elliott Street which required two Mahogany trees to be removed. The City Engineer had circulated a tree assessment by Brown & Co. The timber value of the trees was \$28,000 each. The amenity value of the tree outside the Cathedral was \$38,000 and the tree at Bahá'í Faith was \$196,000. These figures had been given to BELCo as the proposed cost of the green initiative.

The Chairman said that the route and terms needed to be agreed with BELCo and gave the City Engineer the authority to make a decision. A Recommendation would be presented at the next Board Meeting.

The Mayor left the meeting at 11.32 am.

10.18 Rainwater Property Damage

Rainwater flooding at two (2) properties on Dundonald Street, near Princess Street. The City Engineer said that he was familiar with the situation at these properties. He has had conversations with the owner on many occasions regarding this issue. The Mayor suggested forwarding the item to the next Infrastructure Meeting. The City Engineer said that some time ago, a new drainage system had been installed with repairs to pipework and a raised sidewalk to prevent water flooding into the property. The work would be sufficient for both the north and south side of the road. Regarding the wall, the City Engineer said that prior to the rainfall, the wall had not been a built structure and he was not sure how it could be pushed over with rainwater.

11. Resolutions Approved by the Minister

There were no Resolutions approved by the Minister.

12. Recommendations for Review

There were no Recommendations for review.

13. Status Updates

13.1 Events

The Event Project Manager said that the World Triathlon Series, Bermuda Heroes Weekend and the Bermuda Fashion Festival events were progressing. She was ensuring that the City receives the maximum kickback on the investment.

- (i) A full website redesign would be launched by May 2019.
- (ii) The first Drive-In Movie in April.
- (iii) VIVID art initiative - five (5) locations had been chosen:
 - erect a triangular picture frame containing Bermuda art at Old Horse Stables at the Flag Pole.
 - a mural on the west side wall of Great Things
 - a mural by the Taxi Stand Church Street
 - a mural at the entrance to Par-La-Ville Car Park
 - a mural Court Street wall (to be built) next to Spinning Wheel

A submission had been received from a lady who was not Bermudian but was married to a Bermudian. Councillor Ming cautioned whether a non-Bermudian submission should be accepted. The Chairman said that it should.

13.2 Take Note: Project Charters 2019

13.2.1 Ewing Street Rock Cut Stabilisation

The City Engineer said that a meeting with residents had been held. The drawings would be revised to incorporate the changes which came out of the discussion. Preliminary pricing would be ascertained.

13.2.2 Car Park Barrier Systems

The City Engineer said that equipment had been ordered. Trenching had been carried out. Trenching at King Street car park had been done prior to resurfacing. The Chairman asked whether ample notice would be given before resurfacing. The City Engineer said that the asphalt contractor would give three (3) days notice of his availability to carry out the work. The Chairman said that perhaps notice of resurfacing should be published. The City Engineer said that it would be usual to publish in the newspapers as well as inform businesses in the area. The option to carry out the work at night would not be cost effective nor to any advantage as the surface could not be used immediately in the morning.

Ms. Thompson left the meeting at 11.45 am.

13.2.3 Albuoys Point Plan

The City Engineer said that the building permit application for the overall redevelopment of the area had been submitted yesterday (12 March 2019). An additional item to the plan concerned the concept of a seating/shading area in the form of a triangle. The architect, John Gardner, would be invited to present the plan at the next Infrastructure Committee meeting.

13.2.4 Fenchurch Refurbishment

The Fenchurch refurbishment was almost complete. Occupancy certificates would be available in a couple of weeks. The Staff Rental Policy would be reviewed. The Rent Commissioner and Assessors would reassess the property in order to determine fair market rental rates.

13.2.5 Pier-6 Fire Pump and Sprinkler System

This project had been changed and the cost would change substantially. The Fire Officers had advised that upstairs and downstairs would need to be treated the same. Ceiling space sprinklers would need to be installed upstairs which would require a change in the pump configuration in compliance with the Fire Safety Regulations.

13.2.6 Solar Panels

The Solar Panels at the Works Depot would be live in three (3) weeks time.

13.2.7 Installation of New Traffic Lights

This work was progressing.

13.2.8 Vehicle Replacements

Two (2) COH staff visited two (2) vehicle manufacturers in the UK to inspect and test drive with a view to purchasing two (2) vehicles. The manufacturers were Johnson Sweepers Ltd, Dorking, and Scarab Sweepers, Kent. The vehicles needs were a sweeper and small electric pick-up style truck for trash bin maintenance.

13.2.9 Stevedoring Licence

In accordance with Financial Instructions, an RFP for over \$50,000 would need to have the Minister's approval. A draft RFP for the stevedoring licence had been submitted to the Minister for consideration and a decision was awaited.

13.3 Cruise Ship Season 2019

The Revised stats for 2019 were circulated.

14. Any Other Business

14.1 Manhole Covers

Councillor Edwards raised the issue of a manhole cover outside of Pro-Tone Cleaning Services Limited, on Dundonald Street, which was sunken and holding rainwater. It had the potential to cause problems for passing traffic. The City Engineer said that the issue had been dealt with and advised a visit to the site at the next rainfall. The City Engineer said that there were approximately 4,500 manhole covers in the City.

14.2 Let's Talk Programme

Councillor Ming referred to the television interview by Mr. Gary Mareno, with the Mayor, Charles Gosling, and the Mayor of St. George. He congratulated the Mayor on a good interview.

The Major joined the meeting at 11.57 am.

The Chairman congratulated the Mayor on behalf of the Committee.

15. Motion to Move to Restricted Session

Proposed: Councillor G. Scott

Seconded: Councillor N. Swan



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

CORPORATION OF HAMILTON
FINANCE COMMITTEE
PUBLIC SESSION

Thursday, March 14, 2019, 10:00 am
Mayor's Parlour, City Hall, Hamilton

Present: Councillor Dennis Tucker, JP, Chairman
Rt. Wor. Charles R. Gosling, JP
Councillor John Harvey, MBE, JP
Councillor Henry Ming
Councillor Lawrence Scott, JP

Staff: Treasurer - Tanya Iris (Acting Secretary)
City Engineer - Patrick Cooper
HR Manager - Lindell Foster

Apologies: Deputy Treasurer - Siobhan Fubler

In Attendance: Event Project Manager - Jessica Astwood

1. Confirmation of Notice

2. Role of Chairman

Councillor Dennis Tucker confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 10.07 am.

4. Apologies

The Acting Secretary confirmed that apologies had been received from Siobhan Fubler (Deputy Treasurer).

5. Public Participation/Presentation

6. Correspondence

7. **Minutes of the Previous Finance Committee Meeting dated 21 February 2019 (Public Session)**

Proposed: Councillor J. Harvey

Seconded: Councillor L. Scott

The Minutes were accepted as read.

8. **Matters Arising from the Previous Finance Committee Meeting dated 21 February 2019 (Public Session)**

(i) Write a letter to the Hon. E. David Burt, JP, MP, Premier, signed by the Mayor, stating that we were aware that he had an interest in the parking ticket issue. State that we were addressing the outstanding parking ticket revenue. The delays in payment were attributed to the Government process and enclose a report on the problems the COH faces. Apologise if we had not kept the correct protocol but we needed his help in resolving this issue. Enclose a report on the workflow process of a parking ticket and define the problems with the Government processes and offer Smart City Traffic Management suggestions. **(Acting Secretary)** Action item had not been completed.

9. **Resolutions Approved by the Minister**

Approval by the Minister was awaited for the following Resolutions:

That the Board approve the removal of Edward Benevides and the addition of Ian Hind as signatory on all bank accounts for the Corporation of Hamilton.

That the Board approve a virement of \$350,000 be added to the Scoot Project.

10. **Recommendations for Review**

There were no Recommendations for review.

11. **Status Updates**

11.1 **Financial Report - January 2019**

There was no Financial Report for January 2019.

The Acting Secretary said that the auditors attended at City Hall yesterday for a two (2) week period.

12. **Any Other Business**

13. **Motion to Move to Restricted Session**

Proposed: Councillor L. Scott

Seconded: Councillor J. Harvey

7. Minutes of the Previous Staff, Legislative & Governance Meeting dated 19 February 2019 (Public Session)

Proposed: Councillor H. Ming

Seconded: Mayor, Charles Gosling

The Minutes were accepted as read.

8. Matters Arising from the Previous Staff, Legislative & Governance Meeting dated 19 February 2019 (Public Session)

8.1 Deeds for PLV Car Park

The Acting Secretary said that the Mayor had received a letter from Marshall Diel & Myers to advise that MIF had changed lawyers from Conyers, Dill & Pearman, to Carey Olsen law firm.

Lindell Foster left the meeting at 10.02 am.

ACTION:

Arrange a meeting with Marshall Diel & Myers Limited to discuss the recovery of the title deeds for PLV Car Park. **(Mayor and Acting Secretary)**

9. Status Updates

9.1 Current Litigation/Legislation

9.1.1 New York Case

The Mayor said that New York case judge would allow the case to continue and required confirmed of actions which were concluded in Bermuda.

Lindell Foster joined the meeting at 10.06 am.

10. Resolutions Approved by the Minister

There were no Resolutions approved by the Minister.

11. Recommendations for Review

There were no Recommendations to review.

12. Any Other Business

12.1 Strategic Planning Session

The HR Manager said that a Strategic Planning Session had been booked for 11/12 June 2019, for the new Council Members. She said that this event took place every three (3) years and invites to tender had been sent out.

12.2 Induction Training for New Council Members

The Mayor asked whether new Council Members would have induction training into the Corporation of Hamilton. The HR Manager said that a pack would be available and given to new Council Members when they took office. The Acting Secretary said that the pack would include the manual outlining how a Council should govern. Mr. Edward Benevides was currently updating the manual. The HR Manager said that a SWOT Analysis would also be included.

13. Motion to Move to Restricted Session

Proposed: Councillor H. Ming

Seconded: Mayor, Charles Gosling